

FREQUENTLY ASKED QUESTIONS

Q WHEN IS THE CLOSING DATE FOR AWARD NOMINATIONS?

The closing date for The VOWS Awards 2010 is 20 September. All nominations received after this date will be considered for the 2011 awards.

Q WHEN WILL I KNOW IF MY COMPANY HAS BEEN NOMINATED?

Shortlisted companies will be notified by 28 September. All nominated companies will also be listed on the VOWS website at that time.

Q WHEN WILL I FIND OUT IF MY COMPANY HAS WON?

Winners will be announced and presented with their VOWS awards at the ceremony on 08 November 2010 at the Hilton Glasgow Hotel. Winners not attending the ceremony will be contacted by phone the morning of 09 November.

Q WHEN WILL MY RESERVATION BE CONFIRMED?

If you reserve tickets online with a credit/debit card, your reservation is automatically confirmed. Otherwise your tickets are confirmed once your completed booking form and payment have been received by The VOWS Awards.

Q WHEN WILL I RECEIVE MY TICKET(S)?

Your ticket(s) will be posted, along with relevant guest information, two weeks prior to the event.

Q WHO DO I NOTIFY WITH ANY DIETARY OR SPECIAL ACCESS REQUIREMENTS?

Contact Liz Howells at The VOWS Awards on 0141 445 7930 or email: info@vowsawards.co.uk

Q WILL I BE ABLE TO REQUEST WHO I WOULD LIKE TO BE SEATED WITH?

Yes, if you would like to share a table with another company please indicate this on the booking form (under special arrangements). Please note the tables seat ten or twelve guests.

Q WHAT IS THE DRESS CODE?

Black Tie/Formal.

Q IF I ATTEND ON MY OWN, OR IN A SMALL PARTY, WITH WHOM WILL I BE SEATED?

The tables seat ten and twelve guests, so any guests attending on their own or in small parties will be seated with other guests to make up a table, e.g. if your party is six, an additional four to six guests will be seated with you. Or, a group of five or six couples will be seated together.

Q WHAT ARE THE TIMINGS FOR THE CEREMONY?

6.30pm: **Nominees toast** (*by invitation only*)

7.00pm: **Drinks reception**

7.30pm: **Guests seated & welcomed by Fred MacAulay**

7.45pm: **Dinner**

9.30pm: **Awards presentation**

11.00pm: **Dancing**

1.00am: **Carriages**

Q ON ARRIVAL, WHERE CAN I ARRANGE TO MEET FRIENDS?

The ceremony takes place in the Hilton Ballroom with drinks in the reception area at 7.00pm (signposted from the foyer). However, if you would like to meet your friends prior to this, Raffles Bar is located inside the hotel, near to the lobby.

Q HOW DO I BUY BOTTLES OF WINE FOR THE EVENING?

Wine can be pre-ordered and paid for prior to the event. You will receive a wine pre-order form with your booking confirmation, which can be returned with payment direct to the Hilton Glasgow hotel.

Q ARE THERE DISCOUNTED ACCOMMODATION RATES?

For your convenience, we have negotiated discounted rates at the Hilton Glasgow Hotel. Please note: rooms are subject to availability and we recommend booking early to avoid disappointment. To book please follow instructions on VOWS website